



International Development & Resources, Inc.

Application for Employment

The Mosby Building | 10560 Main Street, Suite LL-10 | Fairfax, VA 22030
 Tel: (703) 591-5523 | Fax: (703) 591-5537 | http://www.idrnet.com

Last Name	First Name	MI	Birthdate	Soc. Sec. Number
Street Address	City	State	Zip Code	Phone Number

Type of Position Desired?	Date Available for Employment?	Salary Desired?
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Do you have any friendships, affiliates and/or family relationships with any IDR employee, customer of IDR or anyone doing business with IDR? If yes, give name(s).

Have you ever been known by another name? If yes, list name, place, and date of usage, include maiden name if applicable.	Yes No	Please Describe:
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Indicate Your Source of Referral to IDR

Friends	Company Employees
College	State, Local, or Commercial Employment Agency:
Newspaper Advertising	Other: (Name)

Academic Training

Starting with high school, provide complete information on all schools you have attended. Include any special courses and training, technical and military schools.

Name and Location of School	Dates of Attendance		Credit Hrs	Overall GPA	Name of Degree or Certificate	Date Received / Anticipated	Major Subjects
	From Mo - Yr	To Mo - Yr					

List any equipment or machines with which you are proficient; other skills, qualifications, awards, publications, etc., related to the position for which you are applying.

(Give typing/shorthand speeds, if applicable.)

Citizenship Information

The following information concerning citizenship is furnished for the purpose of securing employment with International Development and Resources, Inc., which I have been advised is engaged in the performance of contracts within the United States Government, and is furnished with full knowledge of Section 911 of the Title 18 of the U.S. Code, which provides as follows: "Whosoever falsely and willfully represents himself to be a citizen of the United States shall be fined not more than \$1,000.00 or imprisoned not more than 3 years."

Are you a citizen of the United States? Write Yes or No:

If not, do you possess an alien registration card? Yes No Card Number:

Clearance Information

Have you ever held a security clearance?	Yes No	If yes, give approximate dates:	Level of Clearance
Have you ever had a security clearance suspended, denied, or revoked?			Write Yes or No
Have you ever terminated employment while an application for a security clearance was pending?			Write Yes or No
Do you have an application for a security clearance pending at your current place of employment?			Write Yes or No

Are you, or have you ever been a member of any Communist organization, any political party or social organization which advocated or advocates the overthrow of our constitutional form of government in the United States, or do you have, or have you had membership in, or affiliation with, any group, association or organization which advocated or advocates, or lent or lends support to any organization or movement, advocating the overthrow of the constitutional form of government of the United States?

Write Yes or No

Have you ever been convicted of a crime, including court martial, excluding misdemeanors and summary offenses, or is such a charge pending? If yes, please explain in the Remarks Section.

Write Yes or No

NOTE: Convictions or pending charges will not necessarily bar you from employment. The date, nature, and severity of such offenses, or alleged offenses, are considered in relation to the position.

Military Service Record

Have you ever been a member of the Armed Forces of the U.S.?	Branch	Rank	Date Entered (mm/dd/yyyy)	Date of Separation (mm/dd/yyyy)	Type of Discharge
Yes No					

Personal References

Give name, occupation, address and telephone number of three persons, not relatives or former employers, whom you have known for at least three years.

Name and Occupation	Address	Phone Number
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PLEASE READ CAREFULLY APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the answers given by me to the foregoing questions and statements made are true and correct and hereby authorize International Development and Resources, Inc. to verify same. I authorize International Development and Resources, Inc. to make such investigations and inquiries of my personal, employment or medical history and other related matters as may be necessary in arriving application. In the event of employment, I will comply with all orders, rules and regulations of the Company both existing and as may issued from time to time. If upon investigation, anything contained in this application is found to be untrue, I understand that I will be subject to dismissal at any time during the period of my employment.

Signature of Applicant:

Date:

Remarks

Use this space for any needed explanation of your answers or to add any comments or information which would help evaluate your application.



We appreciate your interest in International Development and Resources, Inc. and the time you have taken to prepare this application.